

CORBETT FUN FEST

A Hometown 4th

2018 Food & Craft Vendor Rules & Regulations

Questions or comments? Contact vendor chair: Kathy Johnson

Email preferred: vendors@corbettfunfest.com • Call or leave message - 971-219-5843

General line up information for the day at www.CorbettFunFest.com

Application:

Acceptance is subject to the approval of the Corbett FunFest Board of Directors. The Corbett FunFest reserves the right to deny or to remove any vendor entry or product deemed objectionable. All organizations/groups must have a booth to present their products or informational materials at the Corbett FunFest event site and must stay in their rented space. At the discretion of the Corbett FunFest any vendor who does not abide by the FunFest Rules & Regulations or who displays inappropriate behavior can be removed from the show/event at any time. We reserve the right to limit the number of persons participating in any particular category. **All applications must be returned on or before June 13th and must include a photo of your booth setup.** Vendors not accepted prior to opening may not participate.

List of Goods Sold: (be specific)

Food vendors: please include a menu with prices with your application. Other vendors: List all items on the back of vendor application to be sold. **This information MUST accompany your application!**

Setup:

Please come to the FARM MAID GOAT'S MILK SOAP booth to receive your vendor's packet. All Vendors must be set up and ready to sell by 11:00 am on July 4th. Vendors will be able to unload vehicles near their assigned booth area. Vehicles must be removed from the field by 9:00 am July 4th. Vendor parking and field access entrance is on Evans Rd, south of the school. You may come on the 3rd between 3:00 pm and 7:00 pm and set up. Many vendors do a partial setup on the 3rd and then complete it on the 4th. The park closes at 8:00 pm for security purposes on July 3rd. Corbett FunFest is not responsible for lost, stolen or damaged articles.

Please provide protection and a minimum of 25 lbs of weights per canopy leg for the Corbett wind and Oregon weather. If your canopy blows over, you will be responsible for damages to others and others' goods. Booths must conform to size restrictions and not infringe on neighbor's booth space. All displays, signage, etc must be inside the defined boundaries of your assigned booth space. Aisles, walkways, and overhead spaces need to remain open. Exhibitors and vendors may only sell within their designated space. No calling out please!

Tear Down:

You are welcome to tear down anytime after 6:00pm. However, no vehicles will be allowed on the grounds until (30 minutes) after the fireworks are completed. Many vendors find that it is well worth their time to remain open until the fireworks start. You may complete your tear down on the 5th, however, there will not be security on the grounds overnight. Corbett FunFest is not responsible for lost, stolen or damaged articles. You leave items at your own risk.

Road Closures:

Due to the Fourth of July Corbett FunFest Parade the following roads will be closed, so plan accordingly; Historic Columbia River Hwy. closes from Stark St. Bridge at 9:30 am and the Corbett Hill road • Hwy 84 closes at 9:30 am on Wednesday July 4th. The roads will re-open at 11:30 am or when the parade ends.

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Miscellaneous:

No pets (of any kind or size), bicycles, skateboards and roller blades during the Festival event on July 4th. Corbett School is a Drug Free School Zone. Therefore, no alcohol or tobacco of any form is allowed on the school grounds. No Loud power equipment, radios, CD's, TV's, during festival hours. Please be courteous! The Corbett Fun Fest reserves the right to deny or to remove any vendor entry or product deemed objectionable. All organizations/groups must have a booth to present their products or informational materials at the Corbett Fun Festival event site and must stay in their rented space.

Electricity:

Electrical outlets are limited and are available on a reserved, first come, first-served basis for an additional fee of \$25 per 120v 20 amp outlet.

Garbage:

Vendors are responsible for cleaning their area of trash during festival hours and before leaving the festival. BE GREEN! If we have to clean your spot, you will not be allowed to sell in the future. There will be garbage cans and a dumpster available for your convenience.

Wristbands / Parking Passes

Pick up at Farm Maid booth during set-up

Important Dates:

June 13 th , 2018	APPLICATION DEADLINE
June 22 nd , 2018	NOTIFICATION OF ACCEPTANCE BY EMAIL
	Please let us know if you need to be contacted by US mail or phone instead.
July 3 rd , 2018	SET UP BETWEEN 3:00pm-7:00pm
July 4 th , 2018	DAY OF EVENT / TEAR DOWN
July 5 th , 2018	FINAL TEAR DOWN & CLEAN-UP

Help Us Promote Before The 4th!

We have fliers for your customers & friends - The Corbett Fun Fest is not responsible for any loss, injury, or damage to revenues, persons, or property. Proceeds from this year's event fund next year's music, Fun Zone, fireworks and non-profits that benefit the Corbett area.

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2018 FOOD & CRAFT VENDOR APPLICATION

Questions or Comments: Vendor Chair Kathy Johnson

Email preferred: vendors@corbettfunfest.com • Call or leave a message at: 971-219-5843 • A confirmation will be sent by email

Payment must accompany application in order to reserve a space. • Application must be received by June 13th, 2018

After June 13th you will incur a late fee of 20% • No refunds after June 27th • No-shows will NOT receive a refund

We reserve the right to limit the number of similar products

Name _____

Business/Organization Name _____

Address _____

City _____

State _____ Zip _____

Cell Phone _____

Email _____

Website _____

10' x 10' booth includes 2 wristbands and 1 parking pass
 10' x 20' booth includes 4 wristbands and 2 parking passes
 10' x 30' booth includes 4 wristbands and 2 parking passes

Please return this form, product list or menu & check to:

Corbett Fun Fest
 Vendors/Kathy Johnson
 PO Box 361
 Corbett, OR 97019

Enclose your check with this application.

By signing this application I understand that completing this form does not constitute acceptance in the Corbett Fun Fest. I have read the rules and regulations for the 2015 Corbett Fun Fest and I agree to abide by them. I understand that violation of these rules will cause immediate dismissal without reimbursement of paid fee.

I understand and agree that the Corbett Fun Fest and/or its volunteers / helpers are not responsible for lost or stolen goods, or other personal property, nor stolen or damaged vehicles while on the Corbett Fun Fest premises, including any injury to the undersigned and agree to indemnify and hold the Corbett Fun Fest and/or its volunteers/helpers harmless there from.

Signature _____

Date _____

Local Craft/Commercial (non-food)

Resident of Corbett School District or Corbett Schools Parent

10' x 10' Booth \$ 35⁰⁰ _____

10' x 20' Booth \$ 70⁰⁰ _____

10' x 30' Booth \$ 95⁰⁰ _____

Craft/Commercial (non-food)

10' x 10' Booth \$ 75⁰⁰ _____

10' x 20' Booth \$ 150⁰⁰ _____

10' x 30' Booth \$ 225⁰⁰ _____

Local Non-profit Information/Sales (non-food)

Includes parking pass, but no wristbands

10' x 10' Booth \$ 0⁰⁰ _____

Non-profit Information/Sales/Games (non-food)

10' x 10' Booth \$ 35⁰⁰ _____

10' x 20' Booth \$ 70⁰⁰ _____

10' x 30' Booth \$ 95⁰⁰ _____

Local Non-profit Food Vendor

Booth fee + 10% of receipts (capped at \$350)

10' x 10' Booth \$ 25⁰⁰ _____

Food Vendor

10' x 10' Booth \$ 350⁰⁰ _____

10' x 20' Booth \$ 700⁰⁰ _____

10' x 30' Booth \$1050⁰⁰ _____

Electricity

No other form of generator or electrical other than that provided by the Festival is permitted. Please provide a minimum of 50' extension cords: all cables must be grounded and of a gauge heavy enough to accommodate the amperage of the appliances you intend to use.

120v, 20 amp outlet outlets x \$ 25⁰⁰ _____

Equipment _____

Extras

Additional Wristbands x \$ 10⁰⁰ _____

Parking Passes (limit of 2) x \$ 5⁰⁰ _____

Total \$ _____

OFFICE USE ONLY

Date Rec'd

Electricity

Check #

Booth Size